

Service Billing LLC Privacy Policy

This policy applies to Service Billing LLC operations online, in the United States and Puerto Rico.

We collect your information from the following sources:

- Information you give us, such as during transactions, customer service, surveys, and online registrations.
- Information from other sources, such as consumer reporting agencies, and

Information automatically collected when you visit our websites, such as via cookies

- Service Billing LLC does not sell or rent your personal information to third parties.
- Service Billing LLC uses your information to provide products and services and to support core business functions. These uses include fulfillment, internal business processes, marketing, authentication and fraud prevention, and public safety and legal functions.
- We want to communicate with you in ways you want to hear from us. Examples include email newsletters, special offers, and new product announcements. We use the following standards for marketing communications:
 - We will not contact you via phone or text message without your express consent (opt in),
 - We will not share your personal information with third parties for marketing purposes, without your express consent (opt in),
 - We use an opt-out standard for all other communications. This means we will conduct the activity unless you tell us not to.
 - We participate in interest-based advertising. This means that you may see advertising on Service Billing LLC.com tailored to how you browse or shop, or you may see advertising for Service Billing LLC on other websites based on your browsing behavior across websites.
- We are committed to providing you a fair and timely response to any privacy concern or question you bring to us.
- We recognize the importance of privacy. It is more than an issue of compliance – it is one of trust. [Read our entire privacy policy.](#)

Privacy Policy

Service Billing LLC recognizes the importance of information privacy. We believe that privacy is more than an issue of compliance – it is one of trust. We strive to manage your personal information in accordance with our basic belief of respect for the individual.

This policy describes:

- How and why we collect your personal information.
- How your information is used and protected.
- When and with whom we share your information.
- The choices you can make about how we collect, use, and share your information.

We do not sell or rent your personal information to third parties. If you have any questions about our privacy policy, please contact us as described in the section entitled “Contact Us” below.

Notice and Scope of Our Privacy Practices

Service Billing LLC provides customers with clear, prominent, and easily accessible information about its privacy practices. This policy applies to Service Billing LLC operations online, in the United States and Puerto Rico.

Our Pledge of Accountability

Service Billing LLC expects our employees and business partners to manage your personal information properly and maintain your trust. We are accountable for complying with this policy and take reasonable and timely steps to ensure compliance.

Information We Collect

We collect personal information about you to deliver the products and services you request and to help improve your shopping experience. We do this using lawful and fair methods. We strive to limit the amount of personal information collected to support the intended purpose of the collection.

Information You Give Us

We collect personal information from you in a variety of ways when you interact with Service Billing LLC online. Some examples are when you:

- Create an account on one of our websites;
- Make an online from us;
- Otherwise submit personal information to us.

Personal information is information that identifies you specifically. The personal information we collect may include contact and payment information like your name, email and physical addresses, phone numbers, and credit and debit card numbers. When you ask us to ship an order, we may collect information you provide us such as the name, address, and phone number of recipients.

Information from Other Sources

We may receive personal information about you from other sources as well. Examples of these sources are entities that can help us correct our records, improve the quality or personalization of our service to you, and help prevent or detect fraud. In addition, we may collect information from consumer reporting agencies, affiliates, or other service providers if you apply for credit or purchase certain financial products.

Automated Information Collection

We receive and store certain types of information when you interact with our websites, emails, and online advertising. Our purpose is to allow the websites to work correctly, to evaluate use of the website, and to support website analytics and marketing campaigns. Some examples include:

- We may collect technical information such as your internet protocol address, your computer's operating system and browser type, the address of a referring website, if any, and the path you take through our web pages.
- We use "cookies" to recognize you as you use or return to our sites. This is done so that we can provide a continuous and more personalized shopping experience for you. A cookie is a small text file that a website or email may save to your browser and store on your hard drive.
- We may also use web beacons. Beacons allow us to know if a certain page was visited, an email was opened, or if ad banners on our website and other sites were effective.

How We Use Your Information

Service Billing LLC uses your information to provide requested products and services and to support core business functions. These include fulfillment, internal business processes, marketing, authentication and fraud prevention, and public safety and legal functions. Some examples include:

- To fulfill your requests for products and services and communicate with you about those requests;
- To register and service your account;
- To help us improve and customize our service offerings, websites, and advertising;
- To send you information about our products, services and promotions;
- To protect the security or integrity of our websites and our business; and
- With regard to credit qualification and applications.

To accomplish these purposes, we may combine personal and non-personal information we collect online with offline information, including information from third parties. We may also share your information within our family of corporate affiliates to accomplish

these and our affiliates' purposes.

How We Share Your Information Outside Service Billing LLC

Service Billing LLC does not sell or rent your personal information to third parties. We may share your personal information, whether you are a current or former customer, only under the following limited circumstances.

Service Providers

We may share information about you with service providers or suppliers that help with our business operations. Examples are shipping vendors, billing and refund vendors, credit card processors, and companies that help us improve our product and service offerings and our websites. We require these service providers and suppliers to keep the information secure. We also prohibit them from using your information for any purposes other than those requested by us.

Legal Requirements and Protection of Our Company and Others

We may share your information in other special circumstances. These include situations when we believe in good faith that the law requires it or that the sharing is necessary to protect the safety, property, or other rights of Service Billing LLC, our customers, our employees, or any other person.

Marketing Purposes

Based only on your express consent, we may share information with carefully selected vendors who may offer you products and services of interest. You may opt-in to this sharing under the "Your Choices" section below.

Aggregate Information

We may share aggregate and statistical data that does not identify you personally. We may do this for research and marketing purposes, for instance to describe our services to prospective partners or advertisers, and for other lawful purposes.

Business Transfers

In the unlikely event that Service Billing LLC or substantially all of its assets are acquired by an unrelated third party, your personal information may be one of the transferred assets.

Your Choices

Marketing Preferences

We want to communicate with you in ways you want to hear from us. Examples are newsletters, special offers, and new product announcements. We use the following standards for marketing communications:

If you contact us by email or mail, please be sure to include your full name, the types of communications you would like to receive or not receive, and your related contact information.

Please allow sufficient time for your preferences to be processed. It may take up to 10 days to process your requests related to email and 4-6 weeks for other requests. You can also change your mind about your marketing preferences. To do so, you can visit the Privacy Preference Center or contact us at one of the above addresses.

Online Operations and Advertising

You may exercise choices related to our online operations and advertising. For instance, you can choose to browse our websites without accepting cookies. Please know that cookies allow us to recognize you from page to page, and they support your transactions with us. Without cookies enabled, you will still be able to browse our websites, but will not be able to complete a purchase or take advantage of certain website features.

To learn more about cookies, including how to refuse cookies on your computer, follow these links:

- [Microsoft Internet Explorer](#)
- [Mozilla Firefox](#)
- [All About Cookies](#)

We may use how you browse and shop in order to show you advertisements on our website that are more relevant to your interests. As an example, if you browse for electronics with us or other sites, we may show you ads for electronics as you browse our website. Advertisements may relate to Service Billing LLC or our advertising partners. We do not share personal data about you with advertising partners to place an ad for them. We only retain data related to the ads for legitimate business purposes.

In addition, we belong to ad networks that may use your browsing history across participating websites to show you interest-based advertisements on those websites. You may see ads for Service Billing LLC on participating websites based on how you browse our website and those sites. We do not allow the network provider to provide your browsing behavior on our website to other websites.

How to Access and Update Your Information

Service Billing LLC takes reasonable steps to keep your personal information accurate and complete, so we can treat your information properly and effectively under this policy. You can access or update your information, including contact or account information, in

the following ways:

- If you have created an account on one of our websites, log into your account. Once you do, you will be able to enter and update your own contact information and payment information, as well as contact information for recipients you have designated.
- Contact us at the email or postal address listed in the “Contact Us” section of this policy. Please include your current contact information, the information you are interested in accessing, and your requested changes. We will provide you the information requested if reasonably available, or will describe the types of information we typically collect. We will make changes you request or will provide an explanation of what actions we will be able to take with regard to the request.

How We Secure Your Information

Securing your information is a company priority. Whether you are shopping online we use reasonable security measures to protect the confidentiality of personal information. When we do have to collect your most private personal information, such as Social Security Numbers, we will protect its confidentiality, prohibit its unlawful disclosure, and limit access to authorized personnel only.

Online Protections

Your account information is protected by the password you use to access your online account. Please keep this password confidential. We also use a technology called Secure Sockets Layer (SSL). If your browser is capable of SSL (and most are), your account information will be protected during transport across the Internet. Service Billing LLC.com has also obtained a digital certificate from Komoto, Inc., a leading provider of Internet trust services. When you enter a secure portion of a website, which is any page containing any of your account information, an image of a closed lock or a solid key should appear in the bottom bar of your browser window. If you click on this image, a small pop-up window displaying website security information will appear. This certificate indicates that your personal information is transmitted in encrypted form to a Service Billing LLC.com web server, not to some unknown or unauthorized server.

Hard Copy and Electronic Storage Protections

Personal information that is maintained in our offices or stores is subject to physical, administrative, and technical controls as well. Hard copies of private information are maintained in locked locations or cabinets with similar restrictions for electronic storage of private information. When disposed of, the information is shredded, destroyed, erased, or otherwise made unreadable.

Privacy Protections for Specific Types of Information

Privacy of Children Online

Changes to the Service Billing LLC Privacy Policy

Please check our privacy policy periodically for changes. We will also notify you of significant updates and will post the date it was last updated at the bottom of the privacy policy.